

Daily Accountability List **Date:** _____

Daily To Do List	

IPA's	
1 Class (3 + \$100)	
Facial	
On the Go Appt.	
1 Interview w/ follow up	
1 Guest or 5 calls	
1 New Unit Member 1	
Appt. Booked	
\$50 Customer Sales	

Total IPA's for today

Of IPA's to Achieve
Part Time Consultant 5 per wk.
Full Time Consultant 10 per wk.
Car Driver 12 per week
Errands to Run

1
2
3

Phone Calls	
Prospective Bookings to Contact	
1	
2	
3	
4	
5	

Personal Recruits to Contact	
1	
2	
3	

Customers to Contact	
1	
2	
3	

Prospective Recruits to Contact	
1	
2	

Phone Calls to Return	
1	
2	
3	

6 Most Important List - Personal	
1	
2	
3	
4	
5	
6	

6 Most Important List - Mary Kay	
1	
2	
3	
4	
5	
6	

Today's Schedule	
5	
6	
7	
8	
9	
10	
11	
12	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	